

VandenBerghe, Alissa (Consultant)

From: Grotefendt, Amy (Consultant)
Sent: Friday, December 12, 2008 3:22 PM
To: Rigsby, Mike (Consultant); 'bennett@concurinc.net'; Paananen, Ron; Powers, Bob; 'ron.posthuma@kingcounty.gov'; 'Hannah McIntosh'; Clark, Gordon T. (Consultant); 'Tracie Sunday'; 'christina.oclair@kingcounty.gov'; White, John; Preedy, Matt; Greco, Theresa; Hunter, Carol; Carpine, Joy; Tobin, Victoria; Brown, Lloyd; Hopkins, David A.; Parsons, Jim
Cc: Lenz, KaDeena (Consultant); Van Ness, Kristy (Consultant); Fishkin, Emily (Consultant); Claus, Emily (Consultant); Balliet, Eric (Consultant); Schuster, Chad (Consultant); Bianchi, Ryan (Consultant)
Subject: Communication Staffing Next Week

Since it appears next week is going to be just as much fun as this week, we are making a few shifts in the project communication team's staffing to make sure everyone makes it through the week and is able to enjoy the holidays when they get here.

- Kristy and Emily C. left early today and will take Monday off. KaDeena, Emily F., Ryan, and I will be staffing Monday night's town hall.
- I will be taking the lead on prepping for Tuesday's bored tunnel workshop with the SAC until Emily C. returns on Tuesday when she will take it back over.
- Emily C. will take the lead on getting ready for Thursday's SAC meeting.
- KaDeena will be taking Tuesday and Wednesday off.
- Emily C, Kristy, and KaDeena will be taking Friday off.

Other staffing assignments (such as community briefings) will stay the same as originally planned. Please feel free to call me if you have any questions about responsibilities over the next week.

Thanks
AJG
206.295.9846