

# WSDOT Survey Meeting Bored Tunnel Alignment

Wednesday, April 22, 2009  
1:00 PM to 2:00 PM  
Paul Lacy's office Conference Call  
With NW Region Survey Section

**Present:** Paul Lacy, Joe Simek, Mike Sprouffske and Jeff Donahue.

## Meeting Minutes

The meeting was chaired by Paul Lacy

### AGENDA ITEM

1. Internal Agreement with the NW Region Survey Section to commence work on the record of survey and R/W plans for the proposed alignment of the bored tunnel. (Paul Lacy)

**Action Item:** Paul Lacy is drafting the project schedule in PS8 and submit to Alec Williamson and Susan Everett for review and then send to Joe Simek for finishing touches who will translate the file to Primavera schedule program. The dates and tasks in this schedule will be used in the internal agreement.

2. Discussion about prioritizing the staging of the record of survey. (Paul Lacy)

**Action Item:** The survey will be completed in 3 stages with the central portion to be completed first. This will allow for the R/W plans to be started and under review when the north and south portions of the project are being surveyed.

3. Discussion about Real Estate Services (RES) and the requests for title reports. (Paul Lacy)

**Action Item:** To include Joe Simek on all correspondence with RES.

4. Discussion of NW Region Survey section moving downtown to Wells Fargo Bldg. (Joe Simek)

**Action Item:** Joe Simek to be added to the list of attendees with the Bi-weekly Project Coordination Team (P.C.T.) meetings.

5. Discussion of meeting with Paul Lacy about survey issues. (Paul Lacy)

**Action Item:** Meetings to be held opposite of the P.C.T. meeting so that the survey meeting minutes will be available for the P.C.T. meetings.

6. Discussion of what "control" is available. (Mike Sprouffske)

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**Action Item:** Include Kurt Iverson group into the meetings. Jeff Donahue will provide all the research data he has gathered so far to the NW Region survey section.

7. Discussion about the Transportation Work I.D. Cards (TWICS)

**Action Item:** NW Region survey crew for the bored tunnel project will apply for this card immediately. The application process takes approximately 3 weeks.