

Letter of Intent

To Develop Future Memoranda of Understanding

Deleted: Coordinate and

between

Washington State Department of Transportation (WSDOT)

Comment [A1]: One letter for all City agencies including SCL or separate?

and

Deleted: City of Seattle Department of Planning and Development (DPD)¶  
and¶  
¶  
Seattle Public Utilities (SPU)¶  
¶  
and¶

City of Seattle Department of Planning and Development (DPD)

and

Seattle Department of Transportation (SDOT)

To accomplish  
Permitting and Construction of the Alaskan Way Viaduct and Seawall  
Replacement Project

Comment [A2]: Include the seawall?

Whereas, the Alaskan Way Viaduct and Seawall are in need of replacement due to age and previous damage by seismic events;

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Whereas WSDOT and the City of Seattle (City) are project partners in developing alternatives for replacement of these structures;

Whereas SDOT is the lead City Department with regard to coordination of project design, environmental review, permitting and construction;

Whereas, WSDOT and the City have committed funding to provide for environmental analysis, design work preparatory to replacing the facility, and project permitting;

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Whereas, WSDOT and the City have engaged in the development and coordination of processes necessary to permit the project;

**Comment [A3]:** Need proper language re: City's relationship and responsibility for the viaduct (and seawall if we are including that here)

The signatory parties hereby agree to continuing coordination to improve existing processes and procedures for obtaining appropriate permits to construct and operate a replacement facility.

**Deleted:** Whereas, the Alaskan Way Viaduct is a facility constructed on City ROW ¶

**Deleted:** Whereas the Washington State Department of Transportation and the City of Seattle have previously agreed to coordinate to design and construct a replacement facility;¶  
¶

In order to develop future MOU's to facilitate the permitting and construction of a replacement for the Alaskan Way Viaduct and Seawall, the signatory parties of this Letter hereby agree to address the following issues:

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**Deleted:** establish

**Deleted:** viaduct and seawall

**Comment [A4]:** All of the following have been identified in the permit strategy – which the City has blessed and is a partner to.

1. There is a need for dedicated resources within DPD and SDOT Street Use to ensure that project permitting is facilitated, and applications reviewed in a timely manner. Dedicated permitting staff in each Department should be identified. In addition, funding for permitting staff should be provided.

**Deleted:** ¶

**Deleted:** Identify

2. 2 and 3 are part of the pre-ap process. No need to include in this type of document.

**Deleted:** City staffing to streamline permitting processes for the project. This action will address numbers of staffing and provide specific staff names where possible, along with specific roles and responsibilities. This action will confirm whether one department will take the lead in issuing certain permits and which department that will be. This action ... [1]

3.

4. There is a need for these same resources to ensure that strategies identified by the Permit Strategy Team and documented in the project Permit Strategy are implemented including the identification of areas where master agreements may be entered into, where the use of performance standards may be applicable and where permits might be batched by geographic area.

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5. Due to the number of construction applications, there is a need to develop a process for efficient submittal of permit applications. The MOU will address how applications will physically be submitted such as the potential for electronic processes; and how to facilitate the pre-application process.

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**Deleted:** identification of

**Deleted:** and

**Deleted:** will address

**Deleted:** meeting needs

**Deleted:** timing, and content;

6.

7. The applicability of the current cost of permits and payment processes will be evaluated in light of the project permitting needs and provision of dedicated staff.

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8. Development of an on-going coordination mechanism through the life of the project.

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**Deleted:** the

9. Establish conflict resolution procedures for the permitting process.

**Deleted:** that works best for all ... [7]

**Deleted:** This item may include ... [8]

10. Identify all MOUs needed to memorialize agreements reached on the issues above – put this last.
11. Sandy – are there any specific issues that have come up or that need clarification with regard to whether the city has authority for specific activities (i.e. no grading permits in City ROW, etc)? Nope this will all be addressed during the pre-ap meetings.
- 12.

Additional issues may be identified during future coordination processes. This Letter is not to be construed to limit discussion or resolution of issues not identified herein.

This Letter of Intent does not constitute an agreement by any of the parties to institute any procedure or process. This Letter does acknowledge the need for continuing coordination by the parties and is to serve as a basis for discussion regarding any future Memoranda of Understanding (MOU) needed to accomplish replacement of the Alaskan Way Viaduct and Seawall. It is expected that the parties to this letter will negotiate in good faith to identify MOUs that may be required and to address the issues documented in this Letter in order to initiate and finalize any necessary MOUs.

The undersigned hereby agree to coordinate to



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City staffing to streamline permitting processes for the project. This action will address numbers of staffing and provide specific staff names where possible, along with specific roles and responsibilities. This action will confirm whether one department will take the lead in issuing certain permits and which department that will be. This action will confirm how the City departments will coordinate internally to provide for as little delay as possible in the permitting process.

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*This action will also confirm funding to be provided by each agency to provide staff for this effort.*  
*Confirm the types of permits needed. This action will address any potential to combine permit applications or create specialized permits (such as project construction permits identified for Sound Transit projects).*

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Confirm when permit applications will be submitted. This action will identify whether applications will be submitted by contract, by geographic area, or other method of organization. This action will also address level of design detail the City will need in order to process applications and will confirm whether applications would be reviewed prior to completion of the SEPA process

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Confirm how applications will be submitted. This action will include

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Confirm how applications will be processed. This action will include identification of master agreements that may be entered into for particular types of permits (such as shoreline), use of performance standards-based permitting, and batching processes

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Confirm expectations of WSDOT's role in the event of permit appeals.  
Confirm

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that works best for all parties. This action will address whether and how to use the proposed Permit Forum or will establish an alternate process or processes. This action will also include confirmation of what types of project schedule and design updates City permitting staff will want and need as the project proceeds.

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This item may include use of a third-party facilitator in the event that there is disagreement regarding things such as project impacts and necessary mitigation.