

Memo

To: Kate Stenberg
 From: Sandy Gurkewitz, Joyce Kling
 CC: Diane Althaus
 Date: [September 22, 2009](#)
 Re: Notes 10/25/06 SDOT/DPD Meeting

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On October 25, 2006 SDOT and DPD staff met to discuss required permits, current DPD permitting processes, upcoming Alaskan Way Viaduct work and streamlining opportunities. Participants included SDOT: Diane Althaus, Sandy Gurkewitz, and Joyce Kling; and DPD management staff, Bob Laird, Roberta Baker, Sandy Howard, Carlee Casey, Miles Mayhew, Dave Cordera, Skip King, Sue Putnam (?) and Dick Alford.

1. Discussed permitting strategy and schedule for near-term work, early relocations and overall project
 - o Need to update flow chart – DPD Ecology/Comp Plan and ordinance negotiation schedule is likely to be time-consuming. However, project can proceed to discuss/meet for pre-application meetings as this process proceeds.
 - o DPD willing to provide staffing to participate in meetings
2. Discussion of near-term work – and permitting requirements
 - o Regarding shoreline exemptions:
 - a. **Geotech borings in shoreline** – would like project to go through exemption process. DPD will expedite once they receive an application.

Action item: Get paperwork requesting an exemption in (to formalize what's already been done informally). Others can assemble the pieces behind the scenes. (Sandy)
 - b. **Shoreline Exemption Process:** Drop off shoreline exemption apps at the Applicant service center – attention Sue Putnam with memo including charge number and any other pertinent information.
 - c. **Electric Utility Relocations** – if utilities are moving from the shoreline zone out of the shoreline, then DPD can grant an exemption. If they are moving within the shoreline zone (even a few feet - they are in), a permit is required.

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- d. **Bent 93/94 Micropile** viaduct emergency repair work. This project may not be done for a while, but DPD recommended beginning discussions with Hermia and Maggie early about whether the project would be exempt.

Action item: Set meeting with Hermia and Maggie, bring plan sets and documentation. (Sandy)

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- e. **Noise variance** - Temporary noise variance is regarded as a problematic process. BST and utility relocation work will require a technical noise variance. Note: David George will not be running the noise variance process for the project. DPD is looking for one of their planners to do this; David would be the subject matter expert the planner coordinates with.

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Action Item: Sandy to check on construction sequencing of early utility relocation to help determine what type of noise variance would be appropriate.

- f. **Seawall habitat panels** - Get exemption request going for seawall face panels. SDOT AWW staff are completing the paperwork for this and will send it to Sandy G. to distribute for IPT review).
- g. **Sediment sampling** – waiting for the exemption.
- h. **Seawall test sections/jet grouting:** DPD - asked who would be inspecting the work? Any contractors doing special inspections must be licensed by the state per DPD instruction, if it is work to be done outside ROW, subject to DPD jurisdiction. Recommended check in with Jerry Abson (concrete expert) and Barry Lipnick of DPD inspections services who might have expertise to offer. This project requires a shoreline permit.

Early work will require stormwater & drainage review as well as side sewer review. DPD recommended discussion begin with SPU as DPD acts as the broker for these approvals.

Action item: Begin discussions with SPU, DPD, SDOT about a variety of drainage issues including side sewer and other drainage reviews and dewatering. (Sandy G to propose plan for discussion with John Baggs)

Action item: begin discussions about private property/row permit issuance issues between DPD and SDOT (see below). Include Mike Brennan's group, Gavin? Joy K-L should make the call on who at table for what.

3. Addressing the project – need to determine the address of each project and the overall project. This depends on areas of ROW and private property along the corridor. There might be addressing issues raised by partial and full takes.

Action item: Provide DPD with list of private property for each early action and the entire project corridor. (Sandy to obtain list from project ROW staff)

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4. General Application Processing - Sue, Carlee and Roberta are responsible for permits as they enter the system. To speed permit applications along, reservations can be made about 2 to 3 weeks in advance. (Make sure only when they'll be kept). They will provide an application facilitator.

5. The issue of grade changes and access (particularly in Pioneer Square) needs to be addressed in permit applications. DPD will issue permits based on current plans and code. If there are project agreements with adjacent property owners re this grades and access, project will need to keep track of these and include in permit application and plans.

Action item: Larry Huggins to help create system.

6. Brief discussion arose of how to coordinate private construction projects with the AWVSWR project. The idea of a partial construction moratorium arose. Noted that downtown construction scheduling and street r/w use will be a very complex issue; management being worked out in SDOT.

Action item: Continue providing information to DPD on progress.

7. Agreements. All agreed that separate agreements between SDOT/DPD as well as a WSDOT/City need to be developed. Bob Laird will do list of DPD interests to be addressed in any agreements we might do. Dick Alford will check in with Darnell re any implications for his shop with early relocation work.

Action Item: Get a copy of the Boston agreement to DPD (Joyce).

8. Action item: Create and maintain a running list of permit applications expected. Probably include address of property (where known), nature of permit, ETA of application.

Action Item: Sandy will continue to develop and will distribute to DPD.